# CHROMALOCK LTD. PRIVACY POLICY

Chromalock Ltd. is part of Electrostore Group Ltd. We are committed to preserving the privacy of all visitors to our website at: www.chromalock.com.

The following privacy policy is provided to help you understand how we use and protect the information that you provide to us and your rights regarding this information.

# INFORMATION THAT WE COLLECT FROM YOU

When you visit or order products or services on <a href="www.chromalock.com">www.chromalock.com</a> you may be asked to provide certain information about yourself including your name, contact details and credit or debit card information.

We also collect information about your usage of our website, as well as information about you from messages you post to the website, emails or letters you send to us and telephone calls.

### **USE OF YOUR INFORMATION**

The General Data Protection Regulation (GDPR) legal basis for the processing of your information is: fulfilling a contract or legal obligation.

Your information will enable us to provide you with access to all parts of our website and to supply the goods or services you have requested. It will also enable us to bill you and contact you where necessary concerning your orders and to maintain the records required by applicable law and regulation. If you have not yet entered into a contract with us, but you have provided your information so that we can perform a precontract activity (e.g. providing a quote or answering a query), then our processing of your data is also covered by the legal basis of fulfilling a contract.

#### DISCLOSURE OF YOUR INFORMATION

If you provide credit or debit card information, we use a payment provider third party to check the validity of the card.

If our business enters into a joint venture with, or is sold to or merged with, another business entity, your information will be disclosed to our new business partners or owners.

Unless required to do so by law, we will not otherwise share your information. We will not sell or distribute your information.

Date: 01/05/18

#### SECURITY AND DATA RETENTION

We employ appropriate technical and organisational security measures to protect your information from loss, access by unauthorised third parties or unlawful processing. We will retain your information indefinitely so that we can deal with any issues arising. However, you may ask us to delete it, as described below.

## YOUR RIGHTS REGARDING YOUR INFORMATION

You are entitled to see the information held about you and you may ask us to make the necessary changes to ensure that it is accurate. You can ask us to transmit a copy of your information to you and/or another data controller.

You may also ask us to restrict our processing of your information or to delete your information. However, legal or contractual retention periods, or other statutory obligations may require us to retain your information.

If you wish to exercise any of these rights, please contact us at: sales@chromalock.com.

# **CHANGES TO OUR PRIVACY POLICY**

Any changes to our privacy policy in the future will be posted to the website and where we want to use your information for a new purpose, through email notification.

## **CONTACT**

All comments, queries and requests relating to our use of your information are welcome and should be addressed to:

Chromalock Ltd.
Beechwood House
Falkland Close
Coventry
West Midlands
CV4 8HQ
United Kingdom

Tel: 02476 466279

Email: sales@chromalock.com

#### **COMPLAINTS**

You have the right to lodge a complaint with a supervisory authority. In the UK, this is the Information Commissioner's Office (ICO), which can be contacted at: ico.org.uk.

Date: 01/05/18